

Great Park Neighbourhood Association.

Committee meeting 07/08/2018. 19:30

1) Apologies.

Paul Cross, Claudia Birtwhistle, Ian Herring.

2) Minutes of previous meeting.

Addendum noted for last meeting, all at the meeting agreed to adopt the code of conduct presented by Cathy Priestly.

Otherwise, minutes of last meeting accepted as a true record by those at tonight's meeting.

3) Matters arising.

a) code of conduct.

Discussion about the code of conduct - how do we put this into practice?

All agreed that we should not, as committee members, approach external organisations as independent representatives of GPNA to offer the views of the committee. This is to ensure that we have a united voice when giving external organisations information.

Also that we are, on an individual basis, organised for the meetings we hold, i.e.; we should print off our own documents for the meetings (minutes and agendas

Discussed the need for meetings to be structured - go through the agenda in the order it is printed, don't fill the meeting with chit-chat.

All agreed that we need to be committed to GPNA - we all have other commitments and if we are unable to attend a meeting we **must** send our apologies.

Chris posed the idea that we could have recurring items that we discuss at each meeting - the town centre, the consortium, the developers. Those at the meeting agreed with this idea and agreed that it should be added to the agenda for each meeting.

All at the meeting agreed with the above discussions around the code of conduct.

b) Communication strategy.

We communicate the residents, the ward councillor and the consortium on a regular basis - what principles do we have when communicating with the

above bodies?

It was suggested that we could work with Anita Lower (ward councillor) by combining some of our meetings with her ward surgery meetings. (some Tuesdays 18:15 - 19:15) Cathy to contact Anita Lower to move this forward.

The consortium was discussed at length due to the lack of engagement they now have with residents. The monthly drop in meetings have been discontinued and it appears that there is no plan from the consortium to reinstate these.

They also have a new structure in place for Great Park but as yet it has not been fully explained to GPNA. It was proposed that GPNA, as a stakeholder, contact the consortium to ask them how they intend to engage with residents and stakeholders. Suggested that we write to them to request a full breakdown of the structure of the Great Park management structure. We are aware of Susan Cargill but not aware of any other posts in the structure.

Letter to be drafted by Cathy Priestly. Letter to include questions about who is accountable in the new structure, how they propose to engage with residents, who has which role in the new structure.

All at the meeting agreed with the discussions and proposed actions about the communications strategy.

c) *The website.*

Cathy has purchased 2 web names as follows: www.gpna.co.uk and www.gpna.uk

Discussion around which one to use. Felt that it needs to be as short as possible and one that will generate quick search results on the likes of google etc...

Cathy has used WordPress in the past and advised that it is relatively easy to use - agreed to use WordPress. It is free and the most popular website management system in use.

All at the meeting agreed that we use the following for our new website : www.gpna.uk

We will need to contact NCC to ask if they have someone who can assist with setting a website up. Also to post onto Facebook to ask if anyone has experience of setting a webpage up and if they would be willing to assist us. In the mean time agreed that we will use Facebook as follows : EMVRA Facebook page will now become GPNA Facebook page.

All at the meeting agreed with the above discussions concerning the website.

d) *Actions update.*

Steven - still no contact from Persimmon.

Chris - to contact Sarah Davit in the planning office.
Cathy - no outstanding actions.

4) Enforcement officer post.

The person who has been given the job is Richard Hamilton. It will be 2 days per week in Great Park but no info yet as to what this will entail. As such we are not sure what power he will hold with regard to enforcement.

We will need to await further information about this and how we can report issues to him.

Steven to contact Anita Lower about this to request more clarity and information around the following:

When will they be on GP.

What power will they have

How will we be able to work together with them

All at the meeting agreed with the above discussions around the enforcement officer.

5) Town Centre.

Pharmacy is now open. Concerns have been raised by Paul Cross around the location of the Pharmacy. This has been echoed on Facebook pages with residents stating that they do not know where it is. There is a lack of signage for the new pharmacy. The unit it is in is tucked away around a corner and the footpath to it is dangerous and not a proper footpath.

We are still waiting for the landscaping to be started in the town centre - it has gone out to tender.....

All at the meeting agreed with the above discussions around the town centre.

6) AOB

Order of meetings - to ensure that we stick to the order of the agenda.

Withholding maintenance charge payments.

Cathy advises that if you are withholding your payments that you write to the consortium with the following: That you are in dispute with the consortium because of the lack of e.g. *lack of facilities, lack of play park equipment, poor landscaping* and because of this you withholding your maintenance charge payments.

An individual known to Hornets is in the small claims court at present - the judge has stated that it is not suitable for the small claims court and the case is to be heard in a 1st tier Tribunal. This is the first freeholder going to court concerning service charge payments.

7) Next meeting

Approx 4-5 weeks. Steven will book a room in GPCC and advise of the time and date.

Meeting closed at 21:05